

**ARPA Board of Directors Meeting**  
**Location: NAILE, Louisville Kentucky**  
**Minutes of November 16, 2016**

The meeting was called to order on Wednesday, November 16, 2016 at 6:00 pm by President Dan Schmiesing.

Roll call was done. Those in attendance were Jeff Wilkins via phone, Jim Jackson, Daniel Schmiesing, Linda Hampton, Robert Carson, Brian Fairchild, Kyle Young, James Campbell via phone, JL Morrison and Kaye Gilbert. Guests were John Rager Finance Director and Teresa Jackson Junior Advisor.

Minutes from the October 25, 2016 phone meeting were presented. Each member received a copy via email.

**Jim Jackson made a motion to accept the minutes as presented. A second was given by Brian Fairchild. Motion passed.**

Jim Jackson gave a report on the show. Twenty-one females were present. Fourteen heifers were entered in Junior Member names. The show will begin at 8:00 am on Thursday, November 17. The show will be telecast on the internet.

Brian Fairchild and Jeff Wilkins gave a report for the Sale Committee. The decision was made to have the sale back in Murray Kentucky. The dates will be September 27, 28 and 29 which is a Thursday, Friday, and Saturday. The committee is looking at different avenues for advertising such as the Heritage group magazine. Research is being made into the TAIP program as well as utilizing the Livestock Conservancy. Dan Schmiesing will clarify the TAP program as well. The program is designed to help breeders buy heifers and cows in Tennessee. The grant from the Murray Conventions and Visitors Bureau was approved for \$1000. The committee reported the grant will be available again for ARPA. The committee reported they were working hand in hand with the Banquet and Meeting Committees. The committee reported they will have additional information in the January Journal.

Teresa Jackson gave a report for the National Banquet/Meeting Committee. She reported there is a chance Murray State could provide a van for a lady's tour to the various attractions. Discussion was made on the chance of a food group/recipe presentation for the meeting. Kaye Gilbert also gave input regarding having name tags, lanyards and additional identification as to who would be voting during the meeting.

John Rager gave the finance report. He requested a complete sale report. John also recommended to write off some of the past due accounts as uncollectible.

**Bob Carson made a motion to write off Steven Davenhauer, J.W. Hicks, Indian Hill Reds and Hector Ortiz with the stipulation of if they want to do any future business with the American Red Poll Association they must pay in full with interest. A second was given by Kyle Young. Motion passed.**

**Linda Hampton made a motion to accept the Financial Report as presented. A second was given by Jim Jackson. Motion passed.**

Teresa proposed a rule clarification to be discussed by the Rules & Bylaws regarding the term Executive Secretary to make it consistent with the Bylaws. Dan Schmiesing also proposed to the committee to discuss the writing of committee definitions and responsibilities.

James Campbell gave a report for the Rules and Bylaws Committee. The committee is actively discussing writing of the rules for the Complete Herd Reporting program. Dan gave copies of the forms and discussion was made on those said forms. Discussion was made on the proposed rule by the committee. The proposed rules were sent to the board via email prior to the meeting. No hardcopies were presented to the board. After further discussion Jim Jackson asked to table the discussion and have the proposed rule go back to the committee to answer additional questions presented by board members.

Jim Jackson presented a proposal by the Rules & Bylaws Committee for the membership fee structure. After extensive discussion, **Jim Jackson made a motion to increase new membership and the annual service fee to \$50 at the next billing cycle. A second was given by Jeff Wilkins. Discussion was held. John Rager asked about clarification regarding the initial membership fee being part of the bylaws and must be approved by the membership. Jim Jackson amended his motion to strike new membership fee and just read as follows:**

**A motion was made to increase the annual service fee to \$50. A second was made by Bob Carson. Motion carried.**

Teresa Jackson then gave a report of on behalf of the Junior Committee. Megan Spegal will receive the Stonebrook Farms Scholarship award. The committee is working on awards and getting everything caught up and squared away with regards to past awards as well as structure for future awards.

Kaye then presented the Secretary's report. Due to multiple requests, she is working on the ability to accept credit cards for the American Red Polls through the company Square.com. Discussion was held on the fees and how to handle the fees.

**Jim Jackson made a motion that any credit card transaction done by the American Red Poll office has 3% of the purchase price added as a fee to help offset the expense. A second was given by Bob Carson. Motion carried.**

Kaye then gave additional updates on the office. A new phone was purchased and a new account set up with Verizon. The old account was in Brian Shuter's personal name. Kaye has set up the account in the name of the American Red Poll Association with the same phone number as before. She also reported, the old printer officially died and a new printer had to be purchased. She purchased through Best Buy.

**JL Morrison made a motion to adjourn the meeting. A second was given by Jim Jackson. Motion carried.**

Respectfully submitted,

Kaye Gilbert  
Executive Secretary-Treasurer



We propose a change to our fee schedule as follows: (last updated 11/7/2010)

**Membership & Service Fees:** (billed January 1, due March 31<sup>st</sup>)

-New membership @ \$50

-Membership Renewal/Service Fee - \$50/year, Complete Herd Inventory, regardless of CHR status, MUST be submitted with service fee!

-One time \$25 for junior membership, until age 21 where annual service fees will be assessed.

**(NO ARPA registrations or processing of performance data until membership/service fees are paid in full and herd inventories are received at ARPA)** *whether in CHR*

**CHR Fees:** (billed Jan 1, due March 31<sup>st</sup>; NO ARPA registrations or processing of performance data until CHR and service fees are paid in full and the cow inventory is received at ARPA office)

\$5/Head for all breeding age females as determined by ARPA from current inventory held

**CHR Penalties:** a \$25 CHR lapse/reinstatement fee (CHR fees not received by MAR31st deadline will be assessed a herd reinstatement fee if you chose to remain in CHR for that calendar year)

**Registrations (CHR & NON-CHR):**

Registrations <12 months (\$25)

Registrations 12-24 months (\$30)

Registrations >24 months (\$40)

**Transfer fees (CHR & NON-CHR):**

<1 month after date of sale \$15

1-3 months after date of sale \$18

>3 months after date of sale \$25

Proposed Rule Addition

For official purposes the term "Executive Secretary " shall mean the same as the term "Secretary Treasurer", as used in the Bylaws

Presented by Teresa Jackson